

**BIXBY VILLAGE COMMUNITY ASSOCIATION
LANDSCAPE COMMITTEE MEETING
7:00 P.M.
NOVEMBER 21, 2011**

CALL TO ORDER: 7:05 P.M.

MEMBERS PRESENT

Claude Prince, Committee Chair
Colleen Pando, Lynn Duffy, Jody Ramsey, Mary Ann Turley, Debbie Galuhn

MEMBERS ABSENT

John Coleman, Judie Irving

OTHERS PRESENT

Marilyn Heron (BOD Liaison), Felix Montano (Harvest)

HOMEOWNERS FORUM none

VENDOR REPORT : Mulching has been completed on John K, Holbrook and all Islands, mulching Brocton next. Currently the leaves are being raked up daily for the Holiday. Harvest has a new foreman, he is to report dead plants, dead grass, areas too wet or too dry to Efrain on a daily basis.

Outlook for 2012: Felix reported that Harvest is currently using the ipad for gathering the information for bids and work orders, soon they will have in place an ability from the ipad, to generate automatic emails of the proposals.

Jody is concerned about the recent sightings of Coyote's. Harvest will do extreme pruning on the Kakkis slope in February, will also severely prune shrubs to level of white cap on patio walls. Mary Ann would like Harvest to let the small Chelsea Slope ground cover grow.

Deborah feels the proposals are not descriptive enough. Felix will be have more detail on the locations. Marilyn asks Harvest to alert crew to be careful of Christmas decorations when pruning. Spraying of the newly planted Medford slope to kill grass, will be done as soon as the rain stops.

HARVEST PROPOSALS

#19060 Kakkis	\$110.00	Approved
#19251 Misc addresses	\$109.05	Approved remove Marbora 5-gal Rhapsiolepis***
#19220 Controllers (3)	\$5,800.22	Tabled..Felix will give 3 separate bids, will also include the cost of labor for the installation. The committee voted no Satellite Service until studies are complete on if we are saving money

*** Claude will check with Harvest on replacing the Rhap w/15gal dead plant, no sprinkler, because of new wall.

#19206 Poinsettia for entrance \$200.00 committee voted No.

Tabled from Sept and Oct meetings Revised:

18844 Providence Walk 1,125.10 revised 749.53 at **\$630.53** Approved with planting at Paseo Dorado wall removed. (master plant plan)

18845 ADC/Shea walk 823.30 revised \$744.91 Approved

19037 Holbrook replace tree \$340.00 Approved

19038 Holbrook side \$560.75 No void (master plant plan)

18843 Ave de Castil458.50 revised \$416.50 No void (master plant plan)

19040 Milton H/O accident/Insurance? \$600.00 Marilyn will check progress with PCM

INFORMATION FOR LC MINUTES ONLY:

Email approved – under \$750, work order requested

LC Approved – under \$750

e-vote:

#18968 Chelsea scalp island \$250.00

#19049 Milton drip system \$487.86

#18969 Stoneham \$75 revise \$22.00

#19041 Pittsfield \$46.07 CAC will pay

COMMITTEE REPORTS:

MINUTES

September 21, 2011, date of next meeting corrected to Oct 19, 2011. Approved
Oct 3, 2011 last paragraph on page 2 changed to: *Discussion ensued regarding the Common Area Committee improvements affecting the landscape; a procedure for effective coordination will need to be developed.* Approved

October 19, 2011 minutes Approved

FINANCIAL REPORT

No report

Item	Account	Budget	Balance
Area Walk Plantings	5256	\$21,800	
Sprinkler Repair	5265	\$14,200	

IRRIGATION

No report

WATER REDUCTION

No report

TREE COMMITTEE

No report

OLD BUSINESS

Progress on the Master Plant Plan: Areas 1, 2, 3, 4, have been walked, the 2 (5&6) remaining areas will be completed before the end of the year. We should have the completed plan sometime in Feb. 1012.

NEW BUSINESS

No Landscape Committee meeting in December

Marilyn would like it to be posted when a meeting's time is changed or canceled.

TABLED ITEMS

NEXT AREA WALK

The area walks are being done as we walk for the master plan.

ADJOURNMENT

There being no further business to come before the committee, the meeting was adjourned at 9:15 p.m.

ATTEST

Colleen Pando, Recording Secretary, November 21, 2011.