

Landscape Committee (LC) Meeting 6/17/09—~~Minutes~~ INFORMATIONAL REPORT-NO QUORUM

- The Landscape Committee meets the 3rd Wednesday of each month in the BV Clubhouse at 7PM so as to be convenient to homeowners wanting to attend;
 - **LC MISSION Statement:** *To maintain the beauty and quaintness, while working in concert with H/O's to increase the desirability and property values of Bixby Village.*

The Committee is Chaired by: Donna Becker (on leave of absence) with Committee Members Larry Alger, John Coleman, Stephanie Gliebe, Judy Irving, Colleen Pando, Mary Ann Turley, Kady Wightman, Mimi Ansite, Candace Dastmaichi, Lynn Duffy, Joyce Greenspan, Marilyn Heron, Norma Marter, Lori Powers, Claude Prince, Jody Ramsey, Diane Sansoterra. **Board Advisor/Liaison/non-voting – Steve Gratch. Parliamentarian –Jon Chasse**

1. Meeting called to order at 7 PM - Committee Members in attendance: John Coleman, Stephanie Gliebe, Judy Irving, Colleen Pando, Mary Ann Turley, Kady Wightman, Lynn Duffy, Claude Prince; Board Advisor (acting Chair)- Steve Gratch. Parliamentarian –Jon Chasse
2. Committee Members not in attendance: Larry Alger, Mimi Ansite, Candace Dastmaichi, Joyce Greenspan, Marilyn Heron, Norma Marter, Lori Powers, Jody Ramsey, Diane Sansoterra;

President Gratch declared the meeting “illegal” because for the 2nd month in a row a quorum was failed to be reached. An informal / non-voting meeting then followed. Gratch expressed the importance of ACTIVE participation in not only attending LC meetings but involvement by EACH member in other LC responsibilities such as plant walks, taking on lead roles of sprinkler oversight, LC financial tracking, water management, etc. LC members need to step up to all the responsibilities and demands of this committee. One or two people can not and should not carry the workload for the entire committee now numbering 18.

3. Homeowners/Guests in attendance: None
4. Reminder: Inspection Forms to Chair 6 received

OLD BUSINESS REVIEW:

5. **Review/Approval of LC Minutes** from 5/20/09 meeting. *postponed, No quorum*
6. **Red Stake report** by assigned LC member (*tabled 5/20/09 meeting*) Mayann/Jodie/Donna have draft ready for circulation/discussion.
7. **Artistic plant booklet update** by Chair (*tabled 5/20/09 meeting*) Anthony reports progress being made, all pics complete and now up to him to add descriptions. *No LC Motion required*
8. **Brown/dead/bare areas of Grass Project** update by Chair (*tabled 5/20/09 meeting*) Anthony reports all areas are being corrected w/seed and some aeration and will be completed by end on June. *No LC Motion required*
9. Info only: Proposal #216 \$100; transferred to TC 5/20/09 meeting RE: 421-101 Cranston fill hole & turf. Artistic voided as work is included in #213. *No LC Motion required*

NEW BUSINESS

10. Resignations: Jody Ramsey
11. New Members: None
12. H/O complaints/requests: None
13. **Prodocarpous, bush or tree?** It could be classified as either. Suggest that the LC and TC reach a "ladies" agreement that if it is 1 story or less it is LC responsibility and if it is taller than the 1st story roof line it is a tree and the responsibility of the TC. *postponed, No quorum*
14. LC is a “working committee” and as such members must be willing to commit... **LC Member Commitment** - As a team we commit to service our community by remaining involved in tasks, activities and communication via the following:
 - **Attendance to LC meetings** 3 consecutive absences will place member in “inactive” status. Can re-join LC again later.
 - **Check email weekly** Minimum 3 x's a week
 - **Communication to chair, committee members & H/O's** To report findings, share information, update homeowner requests, clarification, etc.
 - **Complete assignments in territory and report findings** So chair may update spreadsheet, report to PCM, Vendor and LC
 - **Follow up** Allows for clear communication to all parties involved. Keeps committee up to date and involved with community H/O's.*Similar motion adopted by the TC and being considered by several other committees. postponed, No quorum*
15. LC information only-**controllers:** proposal #220 is to replace all 36 sprinkler controllers with smart controllers for water conservation at cost of \$40,000. Needs to be considered for 2010 budget by FC. Controllers will require \$1600 ea to be fully 2 way functional adding additional \$57,600 to cost. *No LC Motion required*
16. LC information only-**water use:** May'09 BUD=\$5604; Actual \$8765; variance **\$-3161 (56%)**. *No LC Motion required*

17. **Sprinkler costs:** The monthly financial records from PCM indicate that BV has paid the following amounts for misc sprinkler repairs: SEP=\$734.00; OCT=\$1363.00; NOV=\$1919.27; DEC=\$4021.29; JAN=\$1764.24; FEB=\$3527.55; MAR=\$2310.47; APR=\$2706.49; MAY=\$2797. **The problem is that historically sprinklers are something that Artistic "just fixes" without a proposal or review/approval by anyone within BV.** FYTD we had an original budget of \$10,000 then in APR increased it by \$7,000 for a total of \$17,000 yet with 3 months to go we have already spent 20,538. Who on LC will assume "lead" responsibility to manage/review/approve sprinkler issues and try to lessen water usage? *postponed, No quorum*

18. **Proposals for review:** (LC member says "I move that we approve...")

#222 G/L-5256-005 Introduce perennial color around Greenway light poles \$2892. *postponed, No quorum*

#223 G/L BOD to fund install large prickly bushes around pool pump house \$975. *No LC Motion required as this is BOD action.*

#224 G/L-5256-006 491-103 Kakkis: Remove 2 dead & install 2 - 5 gallon Rhipiolepis \$30. *postponed, No quorum*

#225 GI-5256-007 Ave De Castillo (along fence): Provide 16 – Labor hours @ \$24.50 per hour to clean dirt along bottom fence which will lead to wood rot \$ 392. *postponed, No quorum*

#227 G/L-5256-008 Wakefield walk 6-9-09 for \$313. *postponed, No quorum*

19. **Financial Accounting report:** Planting G/L#5256 FY (adj) Budget \$30,134 w/balance remaining after new proposals \$3312; Sprinkler G/L#5265 FY (adj) Budget \$18,000 w/balance remaining after monthly repairs for May **-\$3538**. LC should not have exceeded the sum of these 2 "adjusted" account budgets however; TC will be approx. \$10K under. Who on LC will assume responsibility to manage/track LC expenditure reporting going forward? *postponed, No quorum*

20. **Next FY 2010 Budget submission:** planting G/L 5256 - \$35,532; sprinkler repair G/L 5265 - \$25,000 (*already spent \$21K this year and have 3 months to go*); landscape service G/L 5235 - \$180,480 *postponed, No quorum*

FUTURE "pending/tabled" BUSINESS:

21. Proposal #205 \$732; on hold 5/20/09 RE: Clubhouse entry plants. Consider w/2010 budget.

22. Proposal #215 Developing overall BV Project Plan tabled 5/20/09 meeting pending receipt

Next area walk: [Providence/Paseo/Marlbro](#) Date: 7/7/09 Time: 8 am Meet: [Providence/Greenway](#)
[last 3 walks have had only 1 or 2 LC representatives]

Motion to adjourn:

Seconded:

Meeting adjourned 9:10 PM

LC Recording Secretary: Colleen Pando